

NFocus Prints: Terms of Agreement

Section A

NFocus Prints mission is to provide the customer the best quality designs for print, web, social media, email etc. NFocus Prints guarantees our work is at the upmost quality. NFocus Prints researches design concepts and ensure are work is authentic and specific to the customer's request. Commercial or Custom Photos, Clip Art, Fonts and or Concepts etc are obtained via suppliers through proper channels.

NFocus Prints is not responsible in any form or fashion in regards to photos, pictures or other advertisement provided by customers to be used in their material.

NFocus Prints reserves the right to accept or decline proposals by customers. NFocus Prints does not discriminate and adheres to the Federal Civil Rights act of 1964. NFocus Prints does not and will not design, print or create anything that is considered Racially Offensive, Cultural Offensive or Religious Offensive.

Anyone that hires or places an order with NFocus Prints is assumed they are of legal age to enter a contract and represent their true identity. When a client places an order with NFocus Prints this equals a contract and will be treated as such. Once a client approves the layout; the invoice will be sent on certain jobs. Some jobs require payment upfront prior to design and print. NFocus Prints has the right to delay an order for the duration NFocus Prints deem necessary if there is problem with payment. NFocus Prints may cancel any order if there is a problem with payment whether it's a deposit or balance. If there is a problem with the remaining balance, the deposit can be held without being refunded.

All communication from NFocus Prints via email represents the company and all of its employees. Primary communication from NFocus Prints will be email or phone. All work will be confirmed in email.

NFocus Prints does not accept Personal Checks under any circumstance. NFocus Prints does allow orders via phone which requires customer's credit card information. All First time customers of NFocus Prints can be or will be charged a deposit for orders placed. The deposit will be deducted from the final price and all charges are due prior to printing. All invoices will be sent electronically to customers via PayPal if an email address is present. NFocus Prints will also deliver a hard-copy invoice upon delivery of product.

NFocus Prints does not share customer information with outside companies. Customers will be contacted periodically with advertisement from NFocus Prints. The customer does have the right to opt out of promotions from NFocus Prints.

NFocus Prints will not refund any money for delays caused by the customer. Any changes to previously agreed completed design will delay delivery. NFocus Prints will not reimburse or credit funds with any charges in delays with printing; due to changes initiated by customers after the final revision has been approved. NFocus Prints will notify the delivery timeframe and price to the customer prior to accepting a job. The standard delivery timeframe is 7 – 14 days for any print job. For a design job the standard time frame is between 3 and 5 days however most jobs are completed sooner.

No refunds will be issued if this time frame has not passed. In case of lost shipments, NFocus Prints will re-print and cover delivery costs to clients. All products will be delivered to the address provided by the customer. NFocus Prints is not responsible for any issues, once the product has been delivered. An email confirmation will be provided to the customer to notify the package has been delivered.

All print jobs are designed and printed due to spec sizes either issued by NFocus Prints or the customer. On all Print jobs the design will not specifically be cut to the size of the material. NFocus Prints will allow the design to bleed to the edge. The edge may or may not be the same size the customer will see digitally. NFocus Prints reserves the right to charge a credit card processing fee. This fee can be between 1 and 2 percent of the total charge.

NFocus Prints provides our clients several watermarked revisions and the final approved revision is what will be printed. The final version will not be issued without a watermark until payment has been satisfied. If changes are required prior to the ship date, NFocus will cancel the printing process and make the changes. This will delay the delivery process and NFocus will not expedite printing unless customer pays for the expedited fee.

Section B

All pictures and information sent to NFocus Prints is under the assumption of compliance with copy written laws and guidelines. NFocus Prints is not responsible for any information provided by the client for plagiarism, copyrights violation, consent violation, defamation, and or libel. When data is submitted by a customer for a mockup or actual work, the data is used for that intended purpose.

In regards to existing orders where the customer provides the design concept; NFocus will not refund any costs for any design error. When a customer provides an existing graphic for printing; NFocus will review the file to see if it's suitable for printing.

Any changes required to an existing design, the customer must specify what changes they would like and provide the source file. The source file should be in the following formats: AI, PNG, PSD, etc.

JPEG, GIF, TIFF are not source files.

If NFocus Prints creates a concept it is the property of NFocus Prints until it's purchased. The final concept will be issued in a flat file format. NFocus Prints does not provide the source file for our graphics. NFocus Prints reserves the right to retain the source file so no other person(s) may take credit for the design.

Under no circumstance may the client view a concept and decide to use that concept for their own gain without compensating NFocus Prints. If the client uses a concept provided by NFocus Prints without compensation, the client will be charged for the cost of the concept design and a penalty of \$500.00.

All mockups or actual work can be used by NFocus Prints for advertisement of NFocus Prints Services. The customer owns the rights to the custom designed concept once purchase is complete. After purchase NFocus Prints can still use the design to display for advertisement of NFocus Prints services. NFocus Prints retains information for a job for a limited amount of time. NFocus Prints is not responsible for any data issued to NFocus Prints via email, in person, fax, voice, and digital media. NFocus Prints assumes no liability with the data it receives for any job and is under no obligation to return anything it has received. The client assumes all responsibility to make copies of information before they issue it to NFocus Prints. NFocus Prints will sign a non-disclosure agreement if asked to; prior to starting a job with a customer.